

# AIP COMMUNICATOR

AMERICAN INSTITUTE OF PARLIAMENTARIANS



FALL 2023

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## President's Message:



**Robert M. Peskin, DDS, CP**  
**President, AIP**

I am both honored and humbled to take on the awesome responsibility of serving as the next President of the American

Institute of Parliamentarians. AIP has been blessed to have had Kay Crews and Al Gage at the helm these past eight years. Clearly, the scope of their collective experience and wisdom is vast. I have watched them, learned, and by some osmotic miracle, will consider myself fortunate if I am half as successful as they were going forward. These are indeed very big shoes for me to fill. At the risk of being extremely presumptuous, I believe I am ready and hopefully prepared to assume this office. But the success I'm hoping for can only be realized with the help of others.

AIP has enjoyed tremendous success these past four years in large part thanks to the team assembled by my predecessor. That team demonstrated just how unbelievably this organization has been and continues to be on the cutting edge. As a result of its collective creativity and nimbleness, AIP has navigated through unknown waters seamlessly, most notably the pandemic, probably as good or far better than many other organizations with much larger infrastructures. Because of my involvement with other organizations, it has provided me a front row seat as to how many

have struggled to accomplish all that AIP has. With the considerable effort and creativity of our tech team, under the guidance of the inimitable CJ Cavin and working closely with Craig Henry, we have not only survived but rather have thrived!

It gives me great pride (and quite honestly a little angst) to hear my name mentioned in the same breath as AIP. As we began a new chapter with a new captain, hopefully the ship continues to steadily move in the same direction, just with some new faces on board. I want to congratulate our newly-elected Vice President, Atul Kapur; our Secretary, Nilda Rivera; and returning as our very capable Treasurer, Evan Lemoine. Joining Directors Daniel Foster, Glen Hall, Ramona Hill and Laura Meade (whose terms expire in 2024), are Todd Brand, Nush Powell, Ken Reed, and Brandon Walters (who was re-elected for a second two-year term). Unquestionably, AIP is extremely fortunate to have three enormously capable superstars leading each of its departments – Kay Crews, our Director of Accrediting; Craig Henry, our Director of Education; and our most recent CPP, CJ Cavin, who was elected as Director of Communications this past August.

Finally, I would be remiss if I didn't recognize Libby Willis, the Editor of the *Parliamentary Journal*, AIP's scholarly publication, and Valoree Althoff, the Editor of *The Communicator*, one of our most important vehicles for disseminating timely information about all of AIP's activities. Libby and Valoree have worked tirelessly to keep

▼ **Continued on following page**



## President's Message Continued

our membership both educated and informed and I'm delighted they have agreed to continue their service.

This dedicated group of volunteers is remarkable in its collective depth and breadth of parliamentary knowledge, experience, and skill. I look forward to working with them all. For those who are moving on but hopefully not too far away, the AIP Board of Directors, is forever indebted.

Indeed, there are a great many wonderful and exciting ventures on the horizon, including a reprise of our overwhelmingly successful Presiding Practicum scheduled for later this fall (see [www.aipparl.org](http://www.aipparl.org) for details). What is most

exciting is the imminent release of the second edition of the American Institute of Parliamentarians Standard Code of Parliamentary Procedure (AIPSC2). On behalf of AIP, I feel it imperative to express our gratitude and appreciation to the authorship team under the leadership of Kay Crews, for their unwavering dedication and commitment to completing this worthy endeavor. They have indeed done the heavy lifting. However, the work is not yet done; the next step is seeing the vision come to fruition. We have a new book and now it is on us to put it in the hands of all those who have relied on other parliamentary authorities, on AIPSC, and Sturgis before it for those

who have yet to amend their bylaws. We must convince them to embrace this for what it is, the premier parliamentary authority on the planet! These are indeed exciting and challenging times!

It would be very naïve for me to think or suggest all of this is going to be easy. While I have served in other organizations and have held other leadership positions throughout my career, none will have been quite as daunting. The good news is, I believe I am up to the challenge and, with the help of all of you, AIP will continue to have a bright light shining upon it. I pledge to all of you that I will do all I can to see that vision realized.

## Educational Musings – updates from the Education Department

- W. Craig Henry, Director-Education Department

### EXCITING NEWS!

At the post-Annual Session Board of Directors meeting, the AIP Board decided to authorize the development and implementation of the **AIP Learning Center**. This LMS-based extension to the AIP website will provide the following:

1. Allow every user, whether an AIP member or not, a personalized educational experience providing training whenever users want it, wherever they are, and on whatever devices they have at the time.
2. Be a single point of contact for all things educational that AIP offers.
3. Provide a transcript of past and current educational activities as well as any courses or events that they have signed up for.
4. Promote upcoming offerings: educational events whether instructor-led (in-person or online), webinars, practicums, and Annual Sessions.
5. Provide some free educational information and activities for all as well as membership-only activities.
6. Can offer courses to member partners/ outside organizations using a licensing model.

7. Increase AIP brand equity, visibility, and trust within the overall meeting community.
8. Increase membership and member retention.

The American Institute of Parliamentarians Educational Foundation is being asked to assist in the start-up funding of this project.

The initial development and implementation team be comprised of C. J. Cavin, Shawn Paine, and W. Craig Henry. Some of the first courses to be developed will be converting the correspondence courses into in-depth study courses as well as updating the eLearning to AIPSC2.

As part of the AIP Learning Center project, there are two committees being established: an Advisory Committee and a Content Committee.

**The Advisory Committee** will help guide the development and implementation by offering the content needed by users, the type of content delivery required, prioritizing the content development and implementation, course pricing, and marketing the availability of the

courses. The initial members of the Advisory Committee are Kay Crews, Al Gage, Helen McFadden, and Nush Powell.

**The Content Committee** will help guide the development and implementation by outlining the course topics and modules within the course. Additionally, some course text and video scripting will be prepared to assist in the development process. The initial members of the Content Committee are Valoree Althoff, Todd Brand, Laura Meade, Jason Morgan, and Brandon Walters.

The Department is excited about the opportunity to provide materials for this innovative, customized approach. If you have comments or thoughts about any areas that need to be included in the AIP Learning Center, let us know. Or if you want to assist in providing information for one or more courses (and can obtain points for service to AIP in the process), please send an email to me at [education@aipparl.org](mailto:education@aipparl.org).

A new day for the AIP Education Department!



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### EXECUTIVE COMMITTEE

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#### Education Director

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#### Opinions

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#### Youth Activities and

#### Scholarship Committee

Daniel Foster, PhD, CP, PRP (Chair) youth@aipparl.org  
Evan Lemoine, CPA, CFE, CGMA, PRP (Vice Chair)

### OTHER COMMITTEES & OFFICIALS

#### Annual Session Coordinator

Barry Glazer, CPP-T annualsession@aipparl.org

#### East Coast Practicum

C.J. Cavin, Esq., CP-T, PRP (General Coordinator) ecpcordinator@aipparl.org

David Jackson, CP-T  
(Curriculum Director)

ecpcurriculum@aipparl.org

#### West Coast Practicum

Kay Allison Crews, CPP-T, PRP (General Coordinator) WestCoast@aipparl.org

Al Gage, CPP-T, PRP, PAP

WestCoast2@aipparl.org

(Curriculum Director)

#### Communicator Editor

Valoree Althoff, MHA, BSDH, CPP-T, PRP Communicator@aipparl.org

#### Parliamentary Journal Editor

Libby Willis, PRP pjeditor@aipparl.org

## Calendar of Events

Additional information regarding dates and registration are available on the AIP website at [aipparl.org](http://aipparl.org) as they become available.

## Register Today!

### Virtual Presiding Practicum

Choose from 3 dates! View the AIP Events page to register!

[1. October 19-22, 2023](#)

[2. November 30 – December 3, 2023](#)

[3. December 7-10, 2023](#)

## Deadline Dates for the “Communicator”

November 15, 2023  
Winter 2023 Issue

February 15, 2024  
Spring 2024 Issue

May 15, 2024  
Summer 2024 Issue

August 15, 2024  
Fall 2024 Issue



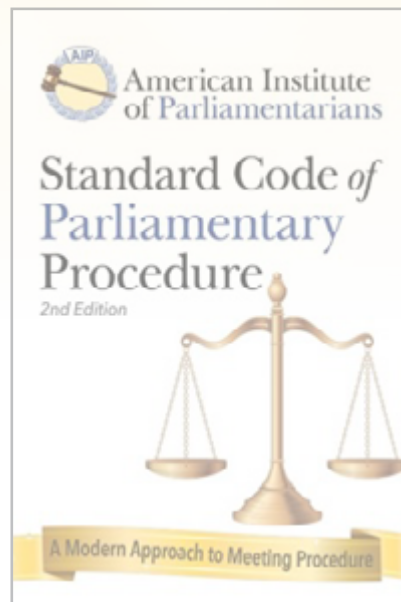
# AIPSC2 Now Available!

On behalf of the American Institute of Parliamentarians, The Authorship Team is pleased to announce that the Second Edition of American Institute of Parliamentarians Standard Code of Parliamentary Procedure (AIPSC2) is now available for sale on Amazon! AIPSC2 is available as a Kindle edition for \$9.99, and in paperback for \$24.95.

## PURCHASE HERE

The Second Edition embraces Alice Sturgis' seven basic principles:

- Completeness
- Simplicity and Clarity
- Conciseness
- Usability
- Common Procedures
- Conformance to Court Decisions
- Up-to-dateness



During its work, the authorship team strove to represent common, not theoretical, practice for both peaceful and contentious meetings. The team committed to honoring traditional parliamentary writings as much as possible while not being so resistant to change that it could not embrace innovation and change such as occurred with the introduction of the Gordian Knot and Adopt in Lieu of Motions in the last edition.

Learn more about the 2nd edition [here](#) and find a list of major changes [here](#).

Buy your copies now, and help increase our sales rank! (Sales in the first week are particularly valuable in increasing sales rank in various categories.)

Thanks!

Kay Allison Crews, CPP-T  
Project Manager





## Looking Back - Moving Forward – 2023 Annual Session

Mary Remson, CPP-T, PRP

“Looking Back – Moving Forward” was the theme for the 64<sup>th</sup> Annual Session of AIP held in Reno, Nevada August 10-12, 2023, where members gathered virtually and in person for three days.

President Al Gage, CPP-T extended a warm welcome to all 75 members in attendance- 25 on site and 50 online. As you know, holding a hybrid Annual Session means that the attendees will be from around the world. There were members attending from at least three different time zones.

The 2022 Board of Directors, Committee Chairs, Past Presidents, First-time Attendees, and new members were warmly introduced. Special recognition was given to new AIP members and newly credentialed AIP members. 2023 Annual Session appointees were announced, and the credentials report was shared. The Youth Committee, chaired by Daniel Foster, CP-T awarded scholarships to two students. One attended in person and another attended virtually.

The business meeting was efficiently handled by President Gage, using the current edition of AIPSC. Next, the rules of the Annual Session were adopted as presented. Wow, how often does this happen? Only after meticulous efforts by the Bylaws and Standing Rules Committee, led by chair Lucy Anderson, CP-T can this be achieved. Kudos to her and her committee.

The professionalism of AIP's Tech Team led by CJ Cavin, CPP-T provided for a smooth hybrid experience, technical difficulties were minimal or quickly resolved. A standing ovation is due to this team of experts who maintained all technical aspects of the annual session including the voting sessions and assisted every presenter when and however needed.

One of the biggest highlights was the “unveiling” of the second edition of American Institute of Parliamentarians Standard Code of Parliamentary Procedure. Program Manager Kay Crews, CPP-T and the authorship team composed of Lucy Anderson, CP-T; CJ Cavin, CPP-T; Al Gage, CPP-T; Barry Glazer, CPP-T; Glen Hall, CP-T, Atul Kapur, CPP-T; Michael Malamut, CPP-T; and Shannon Sun, CPP-T, are to be commended for their work on this project. There were other individuals who played a key role in the successful completion of the book, and all worked collectively to bring this project to fruition. The parliamentary world looks forward to its release.

Educational presentations were offered by Steven Cook, CP; Thomas Balch; Larry Cisar, CPP-T (Ret); Nancy Sylvester, CPP-T; Justin Schmid, CP; Lee Woodward CP; Colette Trohan, CPP-T and Jason V. Morgan, CP-T.



Presentation of the gavel from AIP President 2019-2023 Al Gage, CPP-T, PRP, PAP To AIP President 2023-2025 Robert M. Peskin, CP, DDS.



AIP Youth Scholarship recipient Trevor Denier with AIP Presidents Gage and Peskin.



Brandon Walters, CP, was standing by just in case the scheduled fifth business meeting was not needed. However, the presentation of an emergency amendment to the Standing Orders preempted this bonus session. As it was interpreted after a thorough review of Bylaw Article XVI – Amendment Section 4., that all amendments shall be referred to the Bylaws and Standing Orders Committee. This interpretation required a fifth business meeting.

Looking Forward, we congratulate newly elected 2023 AIP Officers. Robert Peskin, CP, President; Atul Kapur, CPP-T, Vice President; Nilda Rivera, CP, Secretary; Evan Lemoine, Treasurer; and Directors Brandon Walters, CP; Todd Brand, CP-T; Manushag (Nush) Powell, and Ken Reed, CP-T who were elected at this annual session. Other Directors elected in 2022 are Glen Hall, CP-T; Laura Meade, CP; Daniel Foster CP-T; and Ramona Hill.

Several attendees took a side trip to see the snowcapped mountains and the emerald-blue waters of Lake Tahoe, which was inspiring and beautiful. As usual, the Annual Session was a combination of great learning, exciting business and plenty of fun.

Come to the 2024 Annual Session in Indianapolis Indiana on August 15-17, 2024, for more fun and learning. On behalf of Barry Glazer, CPP-T, the 2024 Annual Session Coordinator, mark your calendar, make your plans and we will look forward to seeing you there.



AIP President 2019-2023 Al Gage, CPP-T, PRP, PAP  
NAP President Wanda Sims, CP, PRP  
AIP President 2023-2025 Robert M. Peskin, CP, DDS



AIPSC2 Authorship Team  
(left to right) CJ Cavin, CPP-T; Kay Crews, CPP-T;  
Atul Kapur, CPP-T; Al Gage, CPP-T; Glen Hall, CP-T;  
Lucy Hicks Anderson, CP-T.  
(not pictured: Shannon Sun, CPP; Barry Glazer, CPP-T;  
Michael Malamut, CPP-T)



# Bylaws Adopted - 2023

[link to updated bylaws on website]

<https://aipparl.org/wp-content/uploads/2022/09/2022-AIP-Bylaws-Adopted-August-2022-Final.pdf>



# Save your Spot!

## AIP 2023 Presiding Practicums - Choose from 3 dates!

Online (Central Time)

**October 19-22, 2023**

**November 30-December 3, 2023**

**December 7-10, 2023**

You're invited to participate in an AIP Presiding Practicum!

**The American Institute of Parliamentarians will offer the Presiding Practicum experience strike from on three separate dates. Please note, if the cohort does not get at least 25 registrants the event will be cancelled and your registration will roll over to a future practicum.**

This immersive practicum will focus on both the art and science of presiding.

Attendees will not only experience in-depth practical presiding scenarios but will also participate in plenary sessions that will focus on the following:

- The Value of Presiding Skills
- Presiding Philosophy
- Finding Your Cadence
- Conflict Management/Resolution
- Script Writing

The Presiding Practicum is a cohort program that will allow participants to practice presiding in a safe learning environment. **The cohorts will be small, intimate groups, so participation is limited to the first thirty (30) registrants.**

Register today using the link below for the Practicum date you prefer!

**October 19-22, 2023 Presiding Practicum**

**November 30-December 3, 2023 Presiding Practicum**

**December 7-10, 2023 Presiding Practicum**

C.J. Cavin, CP-T, PRP  
General Coordinator  
Ramona Hill, PRP  
Curriculum Director



# 43<sup>rd</sup> Annual AIP West Coast Practicum



The AIP West Coast Practicum scheduled for January 18-20, 2024, in Las Vegas will be a deep dive into the newly-released second edition of the AIP Standard Code of Parliamentary Procedure. The Authorship Team will present the modifications that have been introduced throughout the work they refer to as “AIPSC2.”

Changes to fundamental principles, rules, motions, conventions, delegates, reference committees will be presented, and new chapters on electronic meetings, presiding tips, and “the professional parliamentarian” will be introduced.

Curriculum Director Al Gage, CPP-T plans to provide all attendees with an opportunity to grow in knowledge and confidence whether as a member, a committee chair, a parliamentarian, or a presiding officer working under AIPSC2. And even if your practice does not include AIPSC2, having this tool in your toolbox to learn new processes can help every parliamentarian.

The Embassy Suites Hotel on University Center Drive in Las Vegas is again our Practicum site. There will be instruction, with lots of question-and-answer time, and presiding practice sessions. Your registration fee covers all handouts, three lunches, and, at minimum, dinner on Saturday evening, when 2023 Class President Audra Smith will preside over the election of the 2024 Class President.

Sleeping rooms rates remain the same at \$149/night for a 2-room Embassy Suite. Breakfast and the manager’s daily reception are included.

As always, this practicum will offer presiding sessions designed to assist attendees with the opportunity to improving their presiding skills many times over. AIP practicums always provide a safe environment to learn and practice parliamentary skills. Join us in Las Vegas!

A blast will come out soon with links for registration and hotel information!





# New from the AIP Accrediting Department

Congratulations to the NEWEST CPP-T, CJ Cavin certificate #237! CJ took his oral examination in Reno at the Annual Session, and his credential was awarded the following week.

The Department welcomes Al Gage, CPP-T, PRP, who has joined the Accrediting Department as the Oral Examinations Division Chair.

The AIP Accrediting Department is privileged to award Ken Reed his Teacher credential.

CP dates for 2024 will be published shortly.

When C.J. was in high school, he was fascinated by parliamentary procedure but could not find enough fellow students to create a competition team, so he focused on self-study and placed third at the national competition for Business Professionals of America. That knowledge and passion have led to a lifetime of love and learning for parliamentary procedure. That experience opened doors that would not have been possible, including becoming the Chief Parliamentarian for the Oklahoma House of Representatives.

C.J. is the Communications Director, immediate past parliamentarian, past treasurer, adviser to the Opinions Committee for the American Institute of Parliamentarians, Chair of the Commission on Credentialing for the National Association of Parliamentarians, and the Vice-President of the American College of Parliamentary Lawyers.





# The *Parliamentary Journal* Wants to Publish Your Great Article

AIP wants to publish members' outstanding original articles written exclusively for the *Parliamentary Journal* about parliamentary procedure, parliamentary law, or parliamentary education.

Submit an article which draws from your knowledge of the AIP Standard Code or Robert's Rules of Order. Or compare the two authorities on a topic with which you have had experience in your professional practice. As always, please feel free to write about the parliamentary procedure topic of your choice.

**The deadline for article submissions for the December 2023 issue is October 14, 2023. Please submit articles to Libby Willis, Editor, *Parliamentary Journal* at [PJ@aipparl.org](mailto:PJ@aipparl.org).**

Please note in the subject line "Parliamentary Journal submission." Submissions may range from 1,000 to 2,000 words. A short biographical note should accompany each submission. Please use Times New Roman 12-point font. The Chicago Manual of Style is the style guide reference for the *Parliamentary Journal*.

I look forward to receiving your great article!

Libby Willis, **PRP**  
Editor, *Parliamentary Journal*



## WELCOME NEW MEMBERS OF AIP

Clement, Abonyi  
Norwalk, CT

Lenora, Amadi  
Garland, TX

Celina, Barron  
Long Beach, CA

Allison, Batts  
Auburn, AL

Nikki, Beneke  
Dallas, TX

Hardev, Bhullar  
Surrey, BC

Matthew, Bradley  
Franklin, TN

Jackie Compton, Bunch  
Columbus, OH

Mark, Cioffi  
Spring Hill, FL

Kathryn, Cobb  
Washington, DC

Joshua, Colburn  
Wayzata, MN

Victoria, Cole-Rolon  
Dumfries, VA

Colleen, Collazo  
Oceanside, CA

Andrea, Cooper Gatewood  
Atlanta, GA

Teresa, Copeland  
Mission, TX

Lou, Curry  
Mantua, NJ

Matthew, Daigle  
Atlanta, GA

Donna, Delfyett-White  
Bayside, NY

Jennings, DePriest  
Bradenton, FL

Jeff, Dunkelberger  
Camp Hill, PA

Jacob, Gerber  
Omaha, NE

Kristi, Golden  
Hot Springs Village, AR

Rhonda, Gorrell  
Tatum, TX

Angela, GuytonCyril  
Bronx, NY

Olivia, Hale  
Federal Way, WA

Kyle, Hamby  
Fenton, MO

Paul, Hamilton  
Dallas, Texas

Ronald, Herbison  
Washington, DC

Laura, Herring  
Fremont, NE

Louise, Hooper  
Granbury, TX

Shacara, Johnson  
Hartford, CT

Lisa, Jones  
Chesapeake, VA

Troas, Jones  
Houston, TX

Kevin, Judd  
Washington, DC

Darrell, Julian  
McMinnville, TN

Morris, Koffa  
Bowie, MD

Guerline, Ladouceur Laureore  
Hummelstown, PA

Teresina, Mahoney  
Henderson, NV

Lark, Mason  
Portland, OR

Laura, Matijak  
Greenacres, FL

Christiana, Mayer  
Hillsboro, OR

Mary, McCanta  
Oakland, CA

Press, McDowell  
Ballwin, MO

Sofia, McDowell  
Bloomington, IN

Jaime, McKinney  
Birmingham, AL

Jalen, Meyerpeter  
Mesa, AZ

Anne, Montgomery  
Spokane, WA

Patrice, Muhammad  
Lexington, KY

Marcello, Muzzatti  
Manns Choice, PA

John F, Portis  
Gardena, CA

Richard, Potter  
Helotes, TX

Clarke M, Powell  
North Charleston, SC

James, Praley  
Glen Burnie, MD

Thomas, Reed  
Leesburg, VA

Trevor, Shaw  
Ketchikan, Alaska

Angela, Smith  
Chesapeake, VA

Barry, Sullivan  
Yonkers, New York

Carol, Summerhays  
Washington, UT

Shayla, Tate  
Madison, AL

Theresa, Thibodeau  
Elkhorn, NE

Jennifer, Torres  
Sherwood, OR

Jane, Tustin  
Dallas, TX

Charlotte, Walker  
Greenville, SC

Clarence R, Walker  
Temecula, CA

Steven, Walls  
Clinton, MD

David, White  
Bayside, NY

Michele, Whitlock  
Ashland, KY

Agnita, Williams  
Chester, VA

Regina, Wilson  
Salem, OR



## American Institute of Parliamentarians PRESIDENT'S WRITING AWARD



This is to certify that

**Steven J. Bolen, PRP**

is awarded the 2023 PRESIDENT'S WRITING AWARD

Article: *The Democracy Enablers*

Vol. LXIII, No. 1, April 2022

*Al Gage*

AIP President

August 2023

Date





***Parliamentary Study for AIP Chapters – Lessons on using RONR*** with references to *Robert's Rules of Order Newly Revised* 12th edition.

Useful for both self-study as well as Chapter Lessons.  
Now available in Kindle as well as print editions.

**PURCHASE HERE**

