

Proposed Standing Rules

Meeting Rules

1. **Login time.** The president or president's designee shall provide the internet meeting service availability to begin no less than 20 minutes before the start of each meeting and workshop.
2. **Quorum.** The presence of a quorum shall be established and announced by the president or president's designee who has ability to see the online list of participating members. Thereafter, the continued presence of a quorum shall be determined by the online list of participating members.
3. **Technical requirements and malfunctions.** Each attendee is responsible for his or her electronic connection; no action shall be invalidated on the grounds that the loss, or poor quality, of an attendee's individual connection prevented him or her from participating in the meeting or workshop; nor will a refund be granted.
4. **Forced disconnections.** The chair may cause or direct the disconnection or muting of an attendee's connection if it is causing undue interference with the meeting.
5. **Recordings.** Attendees shall not record any session or workshop.
6. **Assignment of the floor.** To seek regular recognition by the chair, a member shall type in the chat feature the purpose for which recognition is being sought or the intention to speak for or against the motion. The Tech Team will determine and keep track of the speaking order.
7. **Interrupting a member.** Members wishing to make the interrupting motions Point of Order and Appeal from the Decision of the Chair, shall raise their hands using the platform's raise hand feature. No other motions will be allowed to interrupt. The raise hand feature shall only be used for this purpose.
8. **Identification of speaker.** When recognized by the chair, members shall state their name and affiliation.
9. **Motions submitted in writing.** A member intending to make a main motion or to offer an amendment, shall, before being recognized, email the motion to XXXXXX.
10. **Display of motions.** Main motions, or the pertinent part of main motions, amendments, and other documents currently before the assembly, shall be displayed, to the extent feasible, until disposed.
11. **Debate.** Only members who are registered for the annual convention shall have the right to speak on issues before the assembly. A member may speak no more than twice, for no more than two minutes each time, on a debatable motion.
12. **Discussion Time.** Total discussion time on each main motion shall be limited to twenty minutes, except for the bylaws revision. The bylaws revision shall be limited to one hour.
13. **Voting.** Only members who are registered for the annual convention shall have the right to vote on issues before the assembly. Votes shall be taken by unanimous consent or the polling feature of the meeting service unless otherwise ordered by the assembly or required by the rules.

14. **Ballot votes.** Ballot votes, if required, shall be taken using the Election Runner Platform.
15. **Minutes.** The President shall appoint a committee of three to approve the minutes of the convention, a timekeeper, and tellers.
16. **Nominations.** Nominations for officers made from the floor must imply consent and willingness to serve by the nominee.