

AIP Communicator

January 2010



TABLE OF CONTENTS

ANNUAL SESSION PHOTOS	7
BOARD MEETING SUMMARY	4
BOOKSTORE	2
BYLAWS	5
CALENDAR OF EVENTS	8
CALL FOR PRESENTATIONS	4
CALIFORNIA PRACTICUM	1
CONTACTS	2
CONTRIBUTIONS	6
DEADLINES	5
FACEBOOK	5
MEMBER PROFILE	5
NEW MEMBERS	6
PJ PREVIEW	7
PRESIDENT'S LETTER	1
SILENT GAVELS	6
UPCOMING EVENTS	3
WEBSITE	4

California Practicum Taking Registrations

Winter weather has arrived in most parts of our country. However, in Southern California—the weather is great!

You'll want to take advantage of this opportunity to escape the winter weather, plus have a wonderful learning experience, by attending AIP's 29th Annual California Memorial Practicum, on January 28-30, in Ontario, CA.

The Doubletree Hotel is very close to the Ontario Airport. And, they provide free shuttle service.

For those arriving early, there will be an informal get-together on Wednesday, January 27.

Additional registration information can be found on Page 3.

PRESIDENT'S LETTER

Taking Our Act on the Road

"I'm getting my act together and taking it on the road!" proclaims the heroine of the popular 1970's musical. AIP is now able to sing the same tune as we take the next step in our master plan to grow our brand and evolve AIP into a stronger and more public oriented organization. Over the next few months, in order to increase the exposure of the AIP brand throughout the United States and Canada (as well as to continue to build our membership ranks), AIP will sponsor a series of workshops aimed at various segments of the public. These workshops are a direct result of the creative thinking demonstrated by our members at the New Orleans Annual Session when they voted to fund educational "road shows" across the country. Now our education department is working hard to make these ideas a reality.

This is a critical step for AIP as we shift our focus from exclusively serving our fellow parliamentarians to making our services available to everyone. These road shows will not just provide us an opportunity to expose AIP to a wider number of groups but they will also demonstrate to others the high quality of education that is available through AIP. The road shows also offer us a great opportunity to listen and absorb what these groups perceive as their needs in the areas of meeting management and governance training. At the same time, we can offer them new insights into how effective governance and consistent procedure can make them better leaders and foster more productive meetings within their organizations.

by JAMES "Jim" JONES, CPP-T

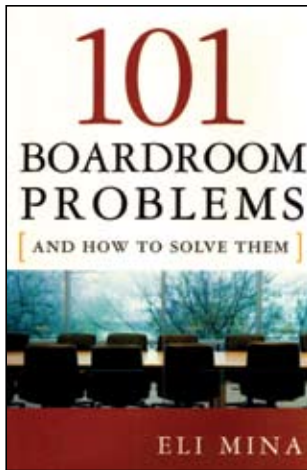


The educational road show begins in Ontario, California with the Lucas Practicum in January. This year's practicum will focus on "Nominations, Elections, and Methods of Voting." From that kickoff, the road show will journey to Alabama State University on February 6th (Effective Meeting Management); Chicago, Illinois on March 6th (Building Accountable Boards), Calgary, Alberta in April (Effective Government Meetings); Washington, DC in May (Governance and Not for Profit Law); and end up with the Riddick Practicum in June. Wow—and this does not even include the Business Development Institute, the Teacher Credentialing Course or the other fine member-focused learning opportunities that will be held at our 50th Annual Session in July.

I encourage you to place these dates on your calendar and also share them with clients, friends and other organizations that you believe could profit from these events. AIP's progress over the past year is clear and now YOU can spread the word: AIP has our act together and we're taking it on the road! See you there.



in the
BOOKSTORE



Every board has one main purpose—to make and execute quality decisions. However, even the best board can be derailed by personality clashes or inherent flaws in its system. *101 Boardroom Problems and How to Solve Them* offers readers practical tools to prevent and deal with every difficult situation, from collective impatience and indecision to rivalries and conflicts of interest.

Author: Eli Mina, PRP, CPP-T
Publication Date: 2008
Format: Hardback
Price: \$24.95

Visit the AIP Bookstore at
<http://www.aiparl.org/bookstore.html>

AMERICAN INSTITUTE OF PARLIAMENTARIANS

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29th California Memorial Practicum

“Nominations, Elections, and Methods of Voting”

January 28 - 30, 2010

Doubletree Hotel Ontario-Airport
Ontario, CA

\$475 (AIP members)

\$575 (non-AIP members)

Register online at
www.aipparl.org/calendar.html

“**Nominations, Elections, and Methods of Voting**” is the theme of the 29th California Memorial Practicum, to be held at the Doubletree Hotel Ontario-Airport in Ontario, CA. We will start at 8 a.m. on Thursday and conclude with a banquet on Saturday evening.

• Dollie McPartlin, CP-T, PRP, is General Coordinator and Ann Rempel, CPP-T, PRP, is Curriculum Director.

Registration information is at <http://www.aipparl.org/practicum/htm>. You can download a registration form or register online. Call AIP, **888.664.0428** for additional registration assistance.

Early registration is \$475 for AIP members, \$575 for non-AIP members.

A better parliamentary training experience is not to be found!

Southern Workshop

“Meeting Management”

February 6, 2010

Alabama State University
Mobile, AL

Before 1/25/2010, \$49 regular/
\$25 student

After 1/25/2010, \$55 regular/
\$35 student

Hotel accommodations
Drury Inn and Suites
334.272.1101, starting at \$89

Online information at
www.aipparl.org/calendar.html

“**Meeting Management**” is the topic of this year’s final first regional workshop, to be held in Montgomery, AL. The program will run from 9 a.m. - 4 p.m. at the Abernathy Hall on the Alabama State University campus.

Faculty Members:

- Jacob Gerber, CPP-T, PRP
- Mary Remson, CP, PRP
- Jim Jones, CPP, PRP, President of AIP

Workshop topics include: Agenda; Rights and Responsibilities of Members; Making and Handling a Motion; Duties of Officers and Committees; The Presiding Officer, Effective Meetings.

Hotel accommodations are at Drury Inn and Suites, 1124 Eastern Blvd., Montgomery, AL, 334.273.1101. Room rates start at \$89.

Registration information, as it becomes available, can be found at

<http://www.aipparl.org/calendar.html> or call AIP at **888.664.0428**.

The event is being hosted by the Xperte Chapter of the International Association of Administrative Professionals and the Alabama State University Chapter of Student Alabama Education Association.

Midwest Workshop

“Effective Boards”

March 6, 2010
Chicago, IL

Registration information
will be available at
www.aipparl.org/calendar.html
or the AIP office
888.664.0428

“**Effective Boards**” is the topic of our Midwest regional workshop in Chicago, IL. The program will run from 9 a.m. - 4:30 p.m.

Faculty Members:

- Darlene Allen, PRP
- Barry M. Glazer, CPP-T
- Past President of AIP

Registration information will be found at <http://www.aipparl.org/calendar/html> or through the AIP office at 888.664.0428 for additional registration assistance.

~Coming Up! 2010 Annual Session, Ontario, CA~
July 15 - 17, 2010 • Ontario Doubletree Hotel

BOARD OF DIRECTORS MEETING SUMMARY

Actions taken by the executive committee via conference call on October 18, 2009 were:

- Approved the application of the Oklahoma City chapter and the issuance of an AIP Charter as chapter # 76.
- Approved the Novotel Hotel proposal for the 2011 annual session if the session is held in Ontario, Canada.
- Approved the revised AIP referral program as recommended by the joint special committee.
- Approved the president's appointment of the members of TSC revision committee.
- Authorized the president to retain legal representation (if needed) at a cost not to exceed \$2,000.00 to complete negotiations regarding developing a new edition of TSC.
- Approved the president's appointments to joint AIP/NAP task force on public policy and authorize appointment of subcommittee.
- Approved appointments of Educational Committee Director Jeannette Williams.
- Authorized a joint AIP/NAP effort in 2010 to commemorate the 90th birthday year of Henry M. Robert, III.

Summary provided by Alison Wallis, Secretary

AIP WEBSITE GETTING MAKEOVER

So you liked the new look of the Communicator.

We'll get ready for the second phase of AIP's rebranding initiative. The AIP website will be given a full makeover beginning at the beginning of February. In addition to continuing the effort to give AIP a consistent and recognizable brand, the website will bring forth several new features for members and the public.

A revised "Find a Parliamentarian" page has been created which will allow the public to select credentialed consultants on-line from AIP's referral program. Heightened visibility has also been given to members who take advantage of AIP's re-designed advertisement program.

The new site has a new knowledge center that has answers to many of the questions most frequently asked by individuals trying to hold effective meetings. This knowledge center will also provide tips on resources available in the AIP bookstore directly related to the answers provided. Check out AIP's new website in February and see how you can become more effective in your meetings.



CALL FOR PRESENTATION PROPOSALS

2010 AIP Business Development Institute • Event Date: July 14, 2010 • Ontario, California

This is a final call for "request for proposals" for presentations to be offered at the 2010 AIP Business Development Institute. The Institute is scheduled for July 14, 2010 in Ontario, CA. The AIP Annual Session will begin the following day (July 15, 2010) at the same hotel location.

As in past years, the 2010 Business Development Institute is designed to focus on the business side of serving as a practicing professional parliamentarian.

Presentation topics are not being sought on parliamentary procedure per se. Instead presentations are being sought which explores areas such as marketing, tax and legal issues, defining ethical conduct, and other business related topics relevant to the professional parliamentarian.

As an example of the type of workshops being requested, last year's workshop topics included:

- Business realities of serving as a professional parliamentarian
- Legal implications of giving advice as a professional parliamentarian
- Ethical conduct of a professional parliamentarian
- Professional development for practicing professional parliamentarians

One-page workshop proposals should include: (1) title of workshop; (2) a short paragraph description of the objectives of the workshop; and, (3) names of

presenters. Workshop proposals should be designed to fit into one-hour time blocks.

AIP is not in the position to offer a presentation honorarium to presenters. Likewise AIP will not be able to offer reimbursement to presenters for travel, housing, and meals.

AIP will waive the Business Institute registration fees for presenters. Also, AIP will cover A-V equipment rental needed for presentations and the cost of duplicating any handout materials.

It is our sincere hope that you will consider offering your experiences and expertise as they relate to the business side of the life of a practicing professional parliamentarian. These are topics that can be easily overlooked in our training sessions; however, they are critical aspects of serving as a professional parliamentarian.

AIP truly needs your help in making this the best Business Development Institute ever. Please mail or Email your proposal to:

Dr. Paul Krohne
1027 Barnwell Street
Columbia, South Carolina 29201
803.920.2787 (C)
pkrohne@scsba.org

MEMBER PROFILE:

PHILIPPA ELLIS

“ ONE OF THE THINGS THAT QUICKLY BECAME APPARENT WAS THAT THERE WERE PROFESSIONAL PARLIAMENTARIANS IN ATTENDANCE, THAT THEY LOVED WHAT THEY DO, AND THAT THEY ARE PERPETUALLY LEARNING AND HENCE ATTENDING SEMINARS. ”

PHILIPPA IS ONE OF AIP'S NEWER MEMBERS.

In 2008 she attended an AIP parliamentary seminar weekend in Peterborough, Canada (near Montreal).

Philippa is a trustee for the Halton District School Board. “The whole parliamentary style of meeting was new to me, and a little intimidating. I thought that the seminar would be a good way of sorting out some of the more perplexing parts. I was not disappointed. In fact, I and my fellow trustee found it to be one of the most valuable professional development sessions we had attended since being elected in November 2006.”

The experience of meeting others interested in the subject got Philippa interested enough to join AIP, and the Toronto Chapter #51. She looks forward to the opportunity to stay in touch with professionals who are willing to entertain questions.

“Due to my schedule and other responsibilities, it is unlikely I will be able to attend every Chapter 51 monthly meeting but I am going to try.

“I feel very new, but the people are friendly and are on a continuous learning curve, and I figure that even if I only pick up one or two tidbits or even just a review, then it will be worth the trip into Toronto. I hope that I will remember them and have an opportunity to put them into use in the Boardroom.”

AMENDMENTS TO THE BYLAWS

▶ REMINDER!

The Bylaws Committee will accept proposed amendments at this time. Their next meeting is scheduled for January.

Please submit your proposed bylaws amendments to Helen T. McFadden, Esq. at bylaws@aipparl.org.

DEADLINES...

For registering for CP Join us on Facebook and CPP exams

- March 15, 2010 ~ deadline for June CP and CPP exams
- May 15, 2010 ~ deadline for July CPP exam
- July 15, 2010 ~ for October CP exams

Contact AIP Headquarters, 888.664.0428, for exam applications.

JOIN US ON



If you are already a member of Facebook, or are ready to take the dive and join up, please join the **American Institute of Parliamentarians** page as a fan. It can be a great way to keep up to date about what is happening within AIP, and discuss parliamentary events.

If you are a Facebook member, the direct link to the page is: <http://tinyurl.com/aipparl>.

Or within Facebook, you can search for **American Institute of Parliamentarians**.



NEW MEMBERS TO AIP

The following individuals joined AIP from August 1 through October. Be a supportive member and contact any who live near you.



Beth Chase
1277 Canyon Court
East Wenatchee, WA 98802

Robin Shaban
11342 69st NW
Edmonton, AK T5B 1R7
Canada

Region 2
Richard Buchanan
8 South Regency Dr East
Arlington Heights, IL 60004

Joseph Keating
1401 Clinton Ave
Berwyn, IL 60402

Ann Alexander
PO Box 3824
Bellevue, WA 98009

Edra Anderson
2632 Century Park Blvd
Unit 25
Austin, TX 78727

Dr. Cella Bernard DCC
109 Goodwin Way
Gadsden, SC 29052

Jennifer Burstein
42520 SE 175th Place
North Bend, WA 98045

Jim Dinsmore
2108 N Rosemont St
Placentia, CA 92870

Joseph Dobrian
215 East 26th Street # 3
New York, NY 10010

Robert Goldenberg
8 Keith St
Sidney, NY 13838

Mike Healy
3648 44th Ave SW
Seattle, WA 98116

Nick Kachiroubas
100 West Woodstock Street
Crystal Lake, IL 60014

Mildred Keso
3001 Ridgewood Dr
Edmond, OK 73013

Lissa Knudsen
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Albuquerque, NM 87102

Dr. Mohan Mallam MD, FACP
303 E Buena Vista
Barstow, CA 92311

Carolyn Maupin
5060 Stormy Circle
Las Vegas, NV 89119

Christopher McDonald
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Woodbridge, VA 22191

Michael Odegaard
431 Nahua St Apt 503
Honolulu, HI 96815

Mrs Dolores Owens
8725 Maple Ave
Pennsauken, NJ 08109

Debra Peters DDS
6651 Crossings Ct SE
Suite A
Grand Rapids, MI 49508

Ms. Lee Price MMC
200 E Santa Clara Street
Wing, 2nd Floor
San Jose, CA 95113

Kent Simmons
2609 Boynton Ln
Albany, GA 31707

Ashley Wollam
5962 Rosedale Drive
Westerville, OH 43082

THANK YOU FOR YOUR CONTRIBUTIONS

AIP's generous members have made contributions to the funds of their choice during May-October 2009. We invite you to consider making one of more these funds the recipient of your generosity.

SCHOLARSHIP FUND

Eva Mae Board
June Crawford
Richard Flowerdew
Christopher McDonald
John Navins
Gerald Sanders
Gregory Smith
Jason Smith
Elizabeth Stivers.

WEB SITE FUND

Alexander Ramsey

UNRESTRICTED DONATIONS

John Bacher
Margaret Banks
James Paul Brady
Mary Brown
Charles Donaldson
Richard Flowerdew
Jeanne Gianakos
James Jones
Joseph Martin
K. Ann McCartney
Sally Minshall
John Navins
Rafael Pagan Del Toro
Alex Richardson
Thomas Sarbeck

James Slaughter
Gregory Smith
Milton Rosario Soto
P. R. Toni Tonelli
Betty Tunstall

AIPEF

Marie-Lynn Diaz De Leon
John Navins
James Gaut Ragsdale
Alexander Ramsey
James Slaughter
Michael Wager-Diggs
Kim Waldack
Gift in Memory of Sadie Adamson to
further education for future members



SILENT GAVELS

We bid farewell the
following AIP members:
Sadie Adamson

SCENES FROM THE 2009 ANNUAL SESSION



2009-2010 Officers and Board Members (l-r): John Stackpole, CPP; Mary Remson, CP; James Jones, CPP-T; Rob James; Dollie McPartlin, CP-T; Alison Wallis; Weldon Merritt, CP; Mary Randolph, CPP-T; David Shapiro, CPP



Members listen to reports.



Alison Wallis and Joanne Smallwood, PRP, at the registration desk.



Mary Randolph, CPP-T; Thomas Balch, Nancy Sylvester, CPP-T; and James Jones, CPP-T. They all gave presentations at the Professional Development Seminar prior to the Annual Session.



Eugene M. Bierbaum, CPP-T, and James Jones, CPP-T, at the Professional Development workshop the day before the Annual Session.



Executive Director Pat Troy gives the assembly an update about AIP headquarters.



American Institute of Parliamentarians

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CALENDAR OF EVENTS

Additional information regarding dates and registration will be available on the AIP website at <http://www.aipparl.org> as they become available.

January 28 - 30, 2010

Lucas Practicum
Ontario, CA
Theme: *Nominations and Elections, CPP Exam*

January 25 - 31, 2010

CP exam period (previous registration required)

January 31 - February 1, 2010

AIP Board of Director meeting
Ontario, CA

February 6, 2010

Southern Workshop
Montgomery, AL
Theme: *Meeting Management*

March 6, 2010

Midwest Workshop
Chicago, IL
Theme: *Effective Boards*

March 15, 2010

- CPP exam registration deadline for Riddick Practicum exam
- CP exam registration deadline for June exam period

April 2010

Canadian Workshop
Calgary, Alberta, Canada

May 1, 2010

Communicator article submission

May 15, 2010

CPP Exam registration deadline for Annual Session exam

May 2010

Legal Symposium
Washington, DC
Theme: *Not for Profit Law*

June 3 - 9, 2010

CP exam period (previous registration required)

June 5 - 7, 2010

Riddick Practicum
Linthicum, MD

July 13, 2010

AIP Board of Directors meeting
Ontario, CA

July 14, 2010

Business Development Institute
Ontario, CA
Theme: *Business Skills for Parliamentarians*

July 15, 2010

CP Exam registration deadline for October exam period

July 15 - 17, 2010

AIP Annual Session
Ontario, CA
CPP exam

July 18, 2010

AIP Board of Directors meeting

July 18 - 20, 2010

Teacher Course
Ontario, CA
Theme: *Teaching Parliamentary Procedure*

October 4 - 10, 2010

CP Exam period (previous registration required)