

AIP Communicator

June 2010



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Call to Convention

In compliance with the American Institute of Parliamentarians Bylaws, Article VII, Section 3, and motions adopted by the Board of Directors, I, James Jones, CPP-T, President of the American Institution of Parliamentarians, hereby gives notice that the fifty-first Annual Session of the AIP will convene on Thursday, July 15 - Saturday July 17, 2010, at the Ontario Doubletree Hotel in Ontario, California.

Registration will begin on Wednesday, July 14. Enclosed in this issue of **The Communicator** is a list of those who have been nominated by the Board of Directors by petition.

PRESIDENT'S LETTER

We're Just Getting Started!!!

My company decided a few years ago that we needed to let our money make us money. So we purchased some properties and had to go through the dreaded renovation phase. When it was finally done and we were listening to the reports, I remarked to a colleague "I'm sure glad that's over!" She just looked at me with a smirk and shook her head saying, "Don't you know we're just getting started???"

That seems to match my experience with AIP. We have been under a renovation of sorts for the past two years. We changed our governance style. We changed our structure. We changed our fiscal philosophy. We changed our attitude about why we exist as a professional association and how we provide linkage to our members and the public.

In order to stay relevant to our members and to the world we needed to do some things differently. Our internal communications have been strengthened and we have built strong external partnerships. Boldly embracing our mission by increasing our educational offerings across the country, we have escalated our activities that promote our profession. We have lifted up leaders who put the organization first thereby allowing them to make the difficult decisions that were necessary.

Change can truly be scary stuff. Venturing over new horizons can be unsettling. But the status quo was even scarier in AIP's case. We needed to reno-

by JAMES "Jim" JONES, CPP-T



vate and upgrade an association that was beginning to show its age. It was a perfect time to find people who had the temerity--and, more important, vision--to say, "This just isn't working anymore."

While undergoing our own "extreme makeover" we have taken on many hard tasks. Yet, we have consistently reaped the results of our hard work. We are financially sound. Our membership continues to grow. Our governing documents have been strengthened. And most importantly, we are achieving our core mission of education and advocacy better than ever before.

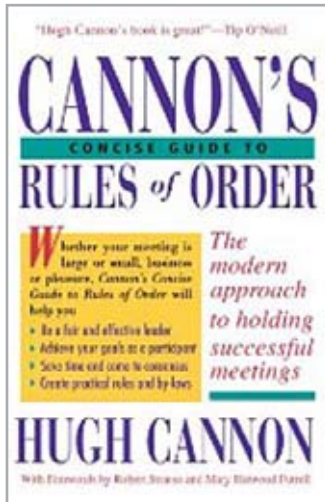
Several new faces coupled with many familiar ones were responsible for this successful transition. A note of thanks is due to each of them. They enabled AIP to connect the possibilities of our future with the traditions of our past.

As our 51st annual session and the end of my final term draws near, I need to recognize the

(CONTINUED TO PAGE 2)



in the BOOKSTORE



Cannon's Concise Guide to Rules of Order

A modern approach to holding meetings. In addition to covering rules of procedure, the book offers an excellent guide on presiding skills.

This book is one of the required texts for CP and CPP exams.

Author: Hugh Cannon

Format: Paperback

Price: \$16.95

Visit the AIP Bookstore at
www.aipparl.org/bookstore.html

(CONTINUED FROM PAGE 1)

diligence and determination that the board, officers, chairmen and members have put into transforming AIP back into a professional organization in which we can all be proud. After two years as the president of this tireless team, I admit I am once again tempted to say, "I'm sure glad that's over!" However, when I think of these leaders who helped rebuild AIP over the past two years and envision those members who will take AIP unflinchingly into the future, I realize once again, "We're just getting started!"

NEWSLETTER DEADLINES

Deadline for submissions for the newsletter are the first day of February, May, August, November. Items should be sent to communicator@aipparl.org.

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Business Development Institute

“Business Skills for Parliamentarians”

July 14, 2010

Ontario Doubletree Hotel
Ontario, CA

\$119

Registration will be available at
www.aipparl.org/calendar.html

“Business Skills for Parliamentarians”

Join us for the AIP 2010 Business Development Institute. Hear about ways to improve your parliamentary practice and provide even better service to your clients. Discuss the latest trends and tools available to enhance your parliamentary consultancy. Gain practical knowledge and tips as you share ideas and experiences with your peers!

Registration information will be found at www.aipparl.org/calendar.html, or through the AIP office, 888-664-0428.

Annual Session

“Roadmap to the Future”

July 15-17, 2010

Ontario Doubletree Hotel
Ontario, CA

\$339 by June 30

\$379 July 1 and after

Registration information is
available at
www.aipparl.org/calendar.html
or the AIP office
888.664.0428

The annual business meeting of the Association will include elections for officers and board members.

Education workshops will focus on motions.

Registration includes materials, Welcome Reception, 3 breakfasts, 3 lunches and 2 dinners.

The Session will be held at the Ontario Doubletree Hotel, 222 North Vineyard Avenue, Ontario, CA. The hotel is easily accessible from Ontario International Airport, and John Wayne Airport.

Teacher Certification Course

July 18 - 20, 2010

Ontario Doubletree Hotel
Ontario, CA

\$315 by June 30

\$355 July 1 and after

Registration information is
available at
www.aipparl.org/calendar.html
or the AIP office
888.664.0428

Any certified member of AIP (CP or CPP) or registered member of NAP (RP or PRP) is eligible to take the course. The course will strive to develop and improve teaching skills at both the beginner and advanced levels. Workshops will include mock meetings, topics pertaining to educational theory, and structured teaching demonstrations.

~Coming Up! 2010 Annual Session, Ontario, CA~
July 15 - 17, 2010 • Ontario Doubletree Hotel

ANNUAL SESSION 2010:

PROPOSED BYLAW AMENDMENT

ARTICLE XIII

PUBLICATIONS

Section 1. Publications. There shall be two official publications, the *Parliamentary Journal* and *The Communicator*.

Section 2. Parliamentary Journal. The *Parliamentary Journal* shall publish articles of interest in the field of parliamentary procedure, law, and education. Published quarterly, the *Parliamentary Journal* shall be distributed to all members and, at a charge, to any other interested person.

2.1 The *Parliamentary Journal* editor shall manage and supervise the publication of the *Parliamentary Journal* and shall be elected by the board to serve a term of three years or until a successor is elected. Responsibility for the *Parliamentary Journal* shall begin with preparation of the publication's first quarterly issue of the year following the appointment.

Section 3. The Communicator. *The Communicator* shall be a newsletter, published quarterly, containing the new of the officers, boards, chapters, and members and may carry notices or educational aids to the AIP members.

3.1 *The Communicator* editor shall be appointed by the board for a term of one year or until a successor is appointed. The effective time of the editor's responsibility for *The Communicator* shall be determined by the board at the time of the appointment.

Proposed by Paul Lamb

Rationale: With the revision to the bylaws adopted last year, there is no authorization for either publication nor statement of how the respective editors are chosen and their responsibilities.

Recommendation of the Bylaws Committee: The committee does not recommend the adoption of the proposed amendment to the bylaws. The committee rationale is that the standing order adequately addresses the two publications of AIP and by doing so in the standing orders provides the greater flexibility to make changes as needed with only a majority vote requirement with notice.

NOMINEE FOR THE BOARD OF DIRECTORS

Weldon Merritt

NOMINEE FOR THE OFFICE OF PRESIDENT

Greetings. I am seeking your support in the position of President of AIP. My name is Mary Remson and I have served several years on the AIP board as elected and appointed Director, Treasurer and currently as Vice President. My other AIP involvement has been as Region 3 Governor; chairman of the Youth Committee; and the finance committee. I also served on the Annual Session Committee when it was held in Columbus, Ohio, under the leadership of Mary Smith. During the past year, I have worked to facilitate the AIP Road Shows; it is with great pleasure to report that both events were successful in reaching non-members of AIP.

I have a Masters of Business Administration degree from The Ohio State University in Columbus, Ohio, where I am employed as a Fiscal Officer for the State of Ohio Department of Health. I believe that my sense of humor, practicality, warmth and sense of fair play is an asset to AIP. I am asking for your support for President of American Institute of Parliamentarians.

THE ANNUAL SESSION

The 2010 Annual Session will be held July 15-17 in Ontario, CA.

- Elections will be held for Board of Directors. One candidate has been nominated. Additional nominees will be accepted from the floor.
- Elections will be held for officers. One candidate has announced her candidacy. Additional nominees will be accepted from the floor.
- One amendment to the bylaws has been proposed.
- Reports of committees will be distributed at the Assembly.

While the education schedule is still being finalized, the current line up of workshops includes:

- Dr. Robert Peskin: "Extreme Makeover - Governance Style: A Case Study"
- Colette Collier Trohan, CPP-T: "Motion Holograms"
- Barry Glazer, CPP-T: "Amendments"
- Ronald Stinson, CP-T: "Reconsider and Reconsider & Enter on the Minutes"
- Ann Warner, CPP: "Questions of Privilege"
- John Rempel, PRP: "Let's Table It"

Registration during June is \$339, in July \$379. Registration includes materials, Welcome Reception, 3 breakfasts, 3 lunches and 2 dinners.

The Session will be held at the:

Ontario Doubletree Hotel
222 North Vineyard Avenue, Ontario, CA.

The hotel is easily accessible from Ontario International Airport, and John Wayne Airport.

Additional information will be posted at <http://www.aipparl.org>



ROADMAP FOR THE FUTURE

MEMBER PROFILE:

ANN REMPEL



Ann says it was serendipity that brought her to parliamentary procedure. She received some exposure the parliamentary procedure as a youth in grade school and 4-H Club, and later as a member of the student senate in college.

She began serious study when she was preparing for presidency of a statewide organization. At that time she found a retired teacher who taught basic parliamentary procedure to a few interested individuals.

"That mentor is now 98 years old and still interested in parliamentary procedure and the world around her," Ann says.

As her involvement in boards and committees continued, she realized there was a need to know more than just the basics of parliamentary procedure.

"I did not set out to become a credentialed parliamentarian of any sort," she says. "One thing led to another—the more I studied the more I wanted to learn. I passed the exam to become a Registered Parliamentarian with NAP (National Association of Parliamentarians) and then wanted to know parliamentary authorizes other than Robert's. I wrote to AIP and received a membership kit containing one of two Parliamentary Journals, which hooked me."

She attended a CP exam prep program in conjunction with an Annual Session in Indianapolis. "Everyone was very friendly and I was quite impressed with the knowledge of the people I met there. I left that Annual Session determined to seek credentials in AIP and later did so. The friendliness and encouragement of people I met there has led to a lot of good study and wonderful friendships," she says.

Currently, Ann serves nonprofit organizations locally and nationally. She says she enjoys all the tasks involved with being a professional parliamentarian: writing opinions, serving as a bylaws consultant, teaching parliamentary procedure, and serving as a convention parliamentarian.

"My current goal is to recruit younger people to become professional parliamentarians," Ann says.

Ann noted that there seems to be more interest

now in methods of holding electronic meetings.

"Many clients are concerned about the costs of travel, and those holding global conventions are concerned about difficulties encountered in obtaining visas for delegates to travel to the U.S. Efficient use of time seems more important to people now than several years ago and delegates want to accomplish the business of their organizations in shorter time."

Relationships between clients and parliamentarians can be important, she notes. "I think that over time clients develop more trust in the parliamentarian employed regularly and come to rely on them to a greater degree. Many members want to learn to do things the right way and conduct their meetings more efficiently.

"On occasion, I do find that I'm asked questions or for advice that I consider more 'motherly' than parliamentary. I carefully avoid giving advice that is outside my expertise in parliamentary procedure. I've found that people appreciate an honest 'I don't know.'"

"My observation is that people want their own organizations to operate fairly and ethically. Many people come to me when I'm serving a convention, and ask how they can learn more parliamentary procedure, and I love having that opportunity to spread the word."

Ann Rempel, CPP, PRP, will be presenting the Bob English Memorial Lecture at the 2010 Annual Session in Ontario, CA.

BEFORE THE ANNUAL SESSION

The Business Development Institute will be held Wednesday, July 14, with workshops focusing on "Business Skills for Parliamentarians."

Workshop topics include:

- The Computer and the Parliamentarian
- The Core Values of a Parliamentarian
- Making Tough Decisions in Parliamentary Practice
- Legal Issues Serving as a Parliamentarian
- Parliamentary Procedure in the Courts

The workshop cost is \$119.

AFTER THE ANNUAL SESSION

The Teacher Certification Course will be offered following the Annual Session, July 18-20.

The Teacher Certification Course is recommended for:

- Any certified member of AIP who wishes to become Teacher Certified.
- Any member of AIP who was previously "grandfathered" as a Certified Teacher who wishes to earn continuing education credit.
- Any certified member of AIP or registered member of NAP who, even though not a candidate for Teacher Certification, wishes to improve teaching skills in a controlled nonthreatening environment.

Course cost is \$315 before July 1; \$355 July 1 and after.

Registration information can be found at <http://www.aipparl.org>

NEW MEMBERS TO AIP

The following individuals joined AIP from November through December. Be a supportive member and contact any who live near you.



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Saudi Arabia

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Washington, IL 61571

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Grover Beach, CA 93433

THANK YOU
FOR YOUR CONTRIBUTIONS

AIP's generous members have made contributions to the funds of their choice during May-October 2009. We invite you to consider donating to our general fund, or one of our special funds (scholarship, website, Education Foundation).

GENERAL FUND

Thomas Corum
Pat Scofield
John Stackpole

DEADLINES FOR CP AND CPP EXAM SIGN-UPS

November 15, 2010

- CP Exam registration deadline for January 2011 exam period
- CPP Exam registration deadline for January 2011 exam period

March 15, 2011

- CP Exam registration deadline for June exam period
- CPP Exam registration deadline for June exam period

May 16, 2011

- CPP Exam registration deadline for July exam

July 15, 2011

- CP Exam registration deadline for October exam period

Contact AIP Headquarters, 888-664-0428, for exam applications.



SILENT GAVELS

We bid farewell to the following AIP members:

Margaret A. Banks, CPP, London
Ontario, Canada

Donna J. El-Din, PhD, Spokane, WA

Judith A. Hall, Wichita, KS

Peter Wendell, Virginia Beach, VA

REGION IV HOLDS FINAL CONFERENCE

2010 Region IV Northeast (AIP) and New York Association of Parliamentarians (NAP) Joint Educational Fair & Efficient Meetings Conference is HISTORY. Nearly 30 turned out to focus on education, networking and getting business done. AIP and NAP members and the public proved Albany, NY to be a convenient venue in a central location.

Region IV-AIP and NYAP meetings, plus five workshops, were scheduled all within the span of one day during daytime hours offering the option to participate in the business and education yet get back to family and business with a minimum of time and expense.

Region IV Governor Lori Finck and NYAP President Mark Schilansky, PRP, CPP-T presided over their respective business meetings. Presenters were: Doris Abbate, CP-T, PRP on presiding; Susan Rich, CPA on NFP Finance; Joan Corbisiero, PRP on motions; E. Marie Wilson, PRP, CPP on minutes; and Colette Collier Trohan, PRP, CPP-T on bylaws.

Also involved in the planning and running of the events were: Carol Schilansky, registration; Helene Goldsmith, PRP, silent auction; Angelina Karr, PRP, publications; Fran Kulik, packets,; and Carol Henselder, PRP, program chairman.



Burke Balch, Elizabeth Kingsley and Jim Slaughter discuss the DC Non-Profit Code.

AIP ROAD SHOWS CONTINUE

Midwest Workshop

The Theta Omega Chapter, Alpha Kappa Alpha sorority community center was the site of the second stop of the American Institute of Parliamentarians 2010 Road Show—the Midwest Workshop on May 15. Over thirty people from various community associations, fraternal organizations and faith based groups registered for the workshop facilitated by AIP Vice President Mary Remson CP, PRP, and Member Services Chairman Darlene Allen, PRP. Deborah Underwood and Sadie P. Boles served as the workshop coordinators.

The facilitators generated much energy from beginning to end. All of the participants expressed enthusiasm about developing their parliamentary and governance skills. In a very interactive session the participants conducted mock meetings and learned how to analyze the effectiveness of their own meetings.

If the question of the day was how we can know what skills are needed to succeed as a board member in a time of relentless change

then the facilitators clearly demonstrated there are only two things that are certain: new challenges and new opportunities.

Legal Symposium

Twenty people gathered at Gallaudet University for a workshop on potential legal issues in not-for-profit management.

Following a brief overview of parliamentary procedure given by James Slaughter, CPP-T, PRP, the group heard from a panel on issues regarding the new 990 reporting forms, and the implications on organization governance.

An afternoon session by Helen McFarland, looked at the relationship between organization staff and legal counsel. Information was also presented on the proposed new DC Non-Profit code, and concerns on the effect it would have on membership non-profit organizations.

The event was organized by Jim Jones, CPP-T, PRP; Darlene Allen, PRP; and Ann Warner, CPP. Presenters also included: Pat Troy, CAE, Next Wave Group; Dominic Scion, CPA Scion Accounting; Burke Balch; J. Robert Carr; and Elizabeth Kingsley.

GROUP CONCERNED ABOUT DC NON-PROFIT CODE

Several AIP members are involved in an effort in Washington, DC, to assure that a proposed revision of the DC Non-Profit Corporation Code adequately serve membership nonprofits.

The Coalition for Democratic Process (CDP) is a joint effort and collaboration of AIP, National Association of Parliamentarians (NAP), American College of Parliamentary Lawyers (ACPL), and the Robert's Rules Association. They are working with the D.C. City Council Committee to propose needed amendments to the proposed code. Among the items which the CDP is seeking to amend are current proposals which would:

- Allow tellers chosen by the chair to be the final arbiters of who is eligible to vote, and results of the vote.
- A quorum at the beginning of the meeting would be considered to always be present. Consequently, votes at the meeting at which a quorum was no longer present would bind the nonprofit, allowing an unrepresentative majority to prevail.
- In board meetings, abstentions would effectively be deemed as negative votes, because a majority of those present (not of those voting) would be required for the board to take action.

More information can be found at:

www.coalitionfordemocraticprocess.com



Seated: Thomas "Burke" Balch, Henry M. Robert, III, and James "Jim" Jones.

Standing 2nd Row: Darlene T. Allen, Peola McCaskill, Margaret Smith Perkins and Ferial Bishop. **3rd Row:** Winston McCaskill



American Institute of Parliamentarians

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CALENDAR OF EVENTS

Additional information regarding dates and registration will be available on the AIP website at www.aipparl.org as they become available.

July 13, 2010

AIP Board of Directors meeting
Ontario, CA

July 14, 2010

Business Development Institute
Ontario, CA
Theme: *Business Skills for Parliamentarians*

July 15, 2010

CP Exam registration deadline for October exam period

July 15 - 17, 2010

AIP Annual Session
Ontario, CA
CPP exam
Theme: *Roadway to the Future*

July 18, 2010

AIP Board of Directors meeting

July 18 - 20, 2010

Teacher Certification Course
Ontario, CA
Theme: *Teaching Parliamentary Procedure*

August 1, 2010

Communicator article submission

October 4 - 10, 2010

CP Exam period (previous registration required)

November 15, 2010

CP Exam registration deadline for January 2011 exam period
CPP Exam registration deadline for January 2011 exam period

January 24 - 30, 2011

CP Exam period (previous registration required)

January 27 - 29, 2011

Lucas Practicum
Ontario, CA
CPP Exam (previous registration required)

March 15, 2011

CP Exam registration deadline for June exam period
CPP Exam registration deadline for June exam period

May 16, 2011

CPP Exam registration deadline for July exam

June 2 - 8, 2011

CP Exam period (previous registration required)

June 2011

Riddick Practicum
CPP Exam

July 15, 2011

CP Exam registration deadline for October exam period

July 28 - 30, 2011

AIP Annual Session
Missauga, Ontario, Canada
CPP exam

October 3 - 9, 2011

CP Exam period (previous registration required)