

## AIPEF Scholarship and Grant Criteria

All contributions from AIPEF must be to provide or receive parliamentary education.

	Individual Sponsorship	Event Sponsorship
Membership	AIP	
Age	At least 21 years of age	(not applicable)
Parliamentary Education	Has Completed Parliamentary Education, such as an approved AIP or NAP event or a formal parl education offering.	(not applicable)
Instructors	Offering Managed by CP-T, CPP, CPP-T, or PRP	Offering Managed by CP-T, CPP, CPP-T, or PRP
Maximum Contribution	80% of Eligible Expenses	50% of Eligible Expenses
Eligible Expenses	Registration Fees Meals Air Fare (at Economy Rate) Hotel (at basic double rate) Ground Transportation (shuttle rate) Mileage (at \$0.60 per mile traveled) Other Pre-approved Expenses	Facility Rentals Equipment Rentals Instructor Fees & Expenses Course Materials Course Handouts, and Other Pre-approved Expenses
Recommendations for Sponsorship	2 Letters from Accredited Parliamentarians	2 Letters from Accredited Parliamentarians
Conditions	Attend All Sessions, Provide Receipts for All Expenses, and Provide Proof of Attendance	Provide a summary of revenues and expenses which is subject to audit, and list of attendees
Feedback	Report Summarizing the Experience	