

Communicator

The newsletter of the American Institute of Parliamentarians

The Top Ten Reasons Why You Should Attend the Riddick Practicum This Year

10. **The logistics.**

The practicum is held at the Conference Center at the Maritime Institute (CCMIT), a place where they still train mariners. It's a quick free shuttle ride from Baltimore-Washington International Airport (BWI). It's also a quick free shuttle ride from the BWI Amtrak station and the Marc train station. How much easier can we make it?

9. **The facility.**

CCMIT is a conference center – it's designed for conferences, not weddings, bar mitzvahs, sports contests, or class reunions. It's a conference center with excellent facilities in the classroom, an indoor swimming pool, jogging and walking trails, a racquetball court, fitness room, and game room. Check it out at www.ccmnit.com. Interestingly enough, the pricing for the lodging and the meeting space is separate – drive in every day or stay over and it makes no difference to us. Stay somewhere else if you like, but first read #8.

8. **The price.**

We all know that the instruction we get at these practicums is priceless; yet AIP works very hard to keep the prices low. Most people pay \$300-\$500 per day for professional instruction. At the practicum, you pay \$495 for almost *four days* of instruction, access to instructors and other professionals, and networking. It's a bargain at twice the price. The registration fee includes all instruction, materials, lunch each day, continuous break foods morning and afternoon. The lodging is a fantastic deal. Double rooms are \$195 and single rooms are \$140. By the way – that includes full breakfast and dinner.

7. **The food.**

Did I mention that lunch is included and if you stay at CCMIT your breakfast and dinner are also included? They are served in the 500-seat cafeteria, where everyone's food preferences can be accommodated. For example, each day there is a salad bar, a grill for made-to-order burgers, a sandwich bar, and ice cream. The chef likes to do themes, so you may walk in and see Mexican, Italian, healthy, or whatever else he thinks to serve. There are always hot entrees, vegetables, and special desserts. There are sodas, juices, coffee, and tea. Our biggest complaint last year was there was too much food – but as they all served themselves it was hard to find someone else to blame!

6. **The atmosphere**

Practicums are unique in that we spend the entire time together, except for small group practice sessions and activities. The instructors stay in the room, and help work with the group sessions, question and assist the instructor who's up at the time. The students form bonds that last long after the practicum ends. During the practicum, everyone works together for the joy of learning something new, gaining a new insight, or developing new skills. It's hard to describe unless you've been a part of it. Come this year and find out. (continued on page 4)

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Members Make Generous Contributions

AIP's generous members have made contributions to the funds of their choice during December 2008 – February 2009. We invite you to consider making one or more of these funds the recipient of your generosity.

<u>Unrestricted Donations:</u>	<u>Web Site Fund:</u>
Anonymous	Samuel J. Gales
Martha S. Grise	Rafael Pietri-Oms
Samuel J. Gales	Emil Volcheck

<u>AIPEF:</u>	<u>Scholarship Fund:</u>
Robert E. Stevens	Rafael Pietri-Oms
Rafael Pietri-Oms	
Estate of Emogene Emery Foundation	

Region IV Reactivates

In 2004, after a long period of decline, Region IV members were unable to gather a quorum at a noticed meeting, and didn't see a reversal of that trend. The remaining members voted to return their treasury to AIP for safekeeping. After that, nothing happened.

Until 2008, that is. In late fall, the Long Island and Metro New York Chapters decided that they would host a biennial meeting of the region, as required in AIP and Region IV bylaws. They sent notice of the meeting to all members of Region IV on the AIP mailing list.

On December 14, host chapter president, Lori Finck, called the biennial meeting of Region IV to order. Doris Abbate, CP-T was elected chair pro tem and Helene Goldsmith, secretary pro tem. Dorothy Demarest, AIP secretary, brought greetings from President Jim Jones.

The following were elected to two-year officer terms: Lori Finck, Governor; Steven Anderson, Vice-Governor; E. Marie Wilson, CPP, Secretary; Fran Kulik, Treasurer. A networking luncheon followed. The day closed with educational presentations by Joan Corbisiero, William Starkey, Carol Henselder, and Doris Abbate, CP-T.

Region IV is the largest of the eight AIP regions, with over 200 members in 15 states and provinces. The region's Executive Board has been actively tending to the region's affairs to reach out to members through their new web site and other offerings. Congratulations to Region IV

*Marie Wilson, CPP
Secretary, Region IV*

Events Calendar

2009

Mar 15	East Coast June CP/CPP examination applications due
Apr 3-4	Canadian Workshop, Peterborough, Ontario, Canada
May 1	Communicator article submission deadline for June issue
May 15	Applications due for Annual Session CPP examinations
May 15-17	Region VII Annual Meeting, Phoenix, AZ
May 17-19	PQC and PDC, NAP, Phoenix, AZ
June 2-8	CP examination period
June 5	Pre-practicum public information and education session
June 6-9	Riddick Practicum and CPP examination, Baltimore, MD
June 9-10	Board of Directors Meeting, Baltimore, MD
Jun 15-21	CP examination period
Jul 15	Applications due for October CP examinations
Jul 28	Pre-Annual Session Board of Directors, New Orleans, LA
Jul 29	Practicing Parliamentarians Workshop, New Orleans, LA
Jul 30-Aug 1	Annual Session, New Orleans, LA
Aug 1	Communicator article submission deadline for September issue
Aug 1	Post-Annual Session Board of Directors, New Orleans, LA
Jul 15	Applications due for October examination period
Oct 1-7	CP examination period
Nov 1	Communicator article submission deadline for December issue
Nov 15	Winter Practicum West, CPP examination applications due
Nov 15	Applications due for January CP examinations

2010

Jan 29-31	Lucas Practicum and CPP examination, Ontario, CA
Jan 30-Feb 5	CP examination period
Feb 1	Communicator article submission deadline

Details of events may be found in issues of *The Communicator*, on the web at www.aipparl.org, or by telephone at 888-664-0428.

CALL FOR NOMINATIONS 2009-2010 OFFICERS AND DIRECTORS

Nominations are open for all offices and for four seats on the Board of Directors to be elected at the Annual Session in New Orleans. Candidates may be self-nominated or, with permission, someone else may nominate. All candidates' names should be submitted to the Editor of *The Communicator* for inclusion in the Convention issue. Nominations are also received from the floor during the nomination and election process.

In addition, at the post-Annual Session Board meeting, there will be an election for the Education Director.

Officer candidates may submit a statement of not more than 150 words to be included in the Convention issue of *The Communicator*. Statements by those seeking a seat on the Board are limited to 100 words. The deadline for submission of all statements is May 1, 2009.

“The Meeting Cycle: Before, During and After the Meeting”

The 2009 Riddick Practicum will be held June 5 - 9, 2009 at the Conference Center at the Maritime Institute (CCMIT). Our theme is “The Meeting Cycle: Before, During, and After the Meeting.” Each day will have a special focus on one of these important aspects of meetings.

Our instructors bring a variety of experience to share. They are:

Barry M. Glazer, CPP-T

Barry is a retired anesthesiologist, former Speaker of the House of Delegates of the American Society of Anesthesiologists (and subsequently President), and former President of the American Institute of Parliamentarians. He has presented workshops on a wide variety of topics at multiple AIP practicums, AIP annual meetings, and AIP regional meetings. Barry now works as a professional parliamentarian, serving as a convention parliamentarian for large and small assemblies, and also teaching, with an emphasis on advanced presiding workshops.

Thomas J. Gmeinder, CPP-T

Thom is a long-time active member of AIP, most recently serving in the office of treasurer. He is also a Professional Registered Parliamentarian and a member of the American College of Parliamentary Lawyers. Thom is an internationally known speaker who has taught thousands of people how to have more efficient and effective meetings. Thom is also an arbitrator, mediator and facilitator. He is known for his pragmatic approach to both parliamentary procedure and the business of being a parliamentarian. His motto is “We go where Angels fear to tread.”™

Colette Collier Trohan, CPP-T

Colette is also a Professional Registered Parliamentarian and the founder and president of A Great Meeting, Inc., a company devoted to developing and producing tools to help everyone be more effective in their meetings. She has been an active member of AIP, most recently serving as AIP Accrediting Director and as curriculum director for the Riddick practicum. She is known for her dynamic and energetic style and her ability to take a potentially boring subject and bring it alive.

Educational topics include:

Before the Meeting	Governance Documents: What to ask for and what to do with it Quorum Previous Notice Serving as a Professional Presiding Officer Moderating Town Meetings Scripting Agenda Development
During the Meeting	CPP Oral examination (if available) Taking Votes Introduction to Presiding Presiding Practice Advanced Presiding Techniques
After the Meeting	Handling Mail Ballots Minutes Bylaws Committees and Their Reports
Always Important	Conflict of Interest Executive Session Conundrums

(Continued from page 3)

Last year we made several changes to the schedule, beginning on Friday night and ending Tuesday noon. We will have definite breaks when attendees can check emails and return telephone calls so that we aren't disturbed during sessions. Friday evening we'll begin with registration, introductions, and orientation, followed by an optional "Basics for Beginners" session. The remainder of the practicum schedule follows:

<u>Saturday, June 6</u>	<u>Sunday, June 7</u>	<u>Monday, June 8</u>	<u>Tuesday, June 9</u>
9:00 -10:30 Education	8:30 -10:00 CPP exam	9:00 -10:30 Education	9:00 - 11:00 Education
10:30 -11:00 Break	10:00 -10:30 Break	10:30 -11:00 Break	11:00 -11:30 Break
11:00 -12:30 Education	10:30 -12:00 Education	11:00 -12:30 Education	11:30 - 1:00 Closing
12:30 - 1:30 Lunch	12:00 - 1:00 Lunch	12:30 - 1:30 Lunch	Luncheon
1:30 - 3:00 Education	1:00 - 3:00 Education	1:30 - 3:00 Education	
3:00 - 3:30 Break	3:00 - 3:30 Break	3:00 - 3:30 Break	
3:30 - 5:00 Education	3:30 - 5:00 Education	3:30 - 5:00 Education	
5:00 - 5:15 Wrapup	5:00 - 5:15 Wrapup	5:00 - 5:15 Wrapup	
5:15 - 6:15 Attitude	5:15 - 6:15 Attitude	5:15 - 6:15 Attitude	
Adjustment Hour	Adjustment Hour	Adjustment Hour	
Dinner on your own	Dinner on your own	Dinner on your own	
	7:30 Movie night		

The Top Ten Reasons Why You Should Attend the Riddick Practicum This Year

(continued from page 1)

5. **The practice**

One of the most popular parts of the practicum is the opportunity to practice presiding skills in small groups and get constructive critiques from experienced instructors. Here is where you can try things without being afraid you'll look stupid – we don't care! We just want you to try, and we just want to help. The instructors get their rewards by watching the students grow beyond the level at which they arrived. We devote nearly an entire day to this activity, and people keep telling us they want more.

4. **The exam.**

The CPP oral exam is only given at practicums and the AIP Annual Session. We don't know for sure yet if there will be an exam, but if there is it will be a highlight of your practicum experience. The CPP exam is the most comprehensive assessment of knowledge and skill in the field of parliamentary procedure. Don't miss your opportunity to witness this amazing event.

3. **The curriculum.**

This year's curriculum is practical for any level. Our theme is "The Meeting Cycle: Before, During and After the Meeting." We'll start on Friday night with introductions and then have a short "Basics for Beginners" session for anyone who wants to get a head start or review the basics. Check out the schedule on page 3 to see all that we'll be covering before we adjourn at 1 PM so that everyone can make their afternoon planes or trains home.

2. **The instructors.**

There's no other place you can get the kind of instruction as at a practicum. This year we have Barry Glazer, CPP-T, Thom Gmeinder, CPP-T, and Colette Trohan, CPP-T. They have over 50 years of combined experience as CPPs. We can guarantee that you won't find these sessions boring or stuffy.

1. **The bottom line.**

Come on, you know you really want to be there! **Register today!**

Colette Collier Trohan, CPP-T
Curriculum Director, Riddick Practicum

Winter Board of Directors Meeting

Some of the actions taken at the board of directors meeting in Ontario on February 1 and 2 include:

- Instructed the Member Services Committee to formulate a document as to the advantages of membership in AIP, inclusive of “talking points;”
- Adopted budget proposals for 2009 and 2010 that do not include Region rebates;
- Instructed the Executive Committee to contract with a local trash hauler to empty the storage unit in Schaumburg, IL, on 3/31/09; the unit to first be open to members to remove any wanted items; the rest disposed of, and the storage area closed, saving approximately \$1,200 per year;
- Approved formal partnerships (with organizations such as ITC, Girl Scouts, etc.) for purchasing materials from the AIP bookstore at a discount rate to be determined;
- Reelected Paul Lamb Editor of the *Parliamentary Journal*;
- Directed that Region or Chapter representatives be given administrative assistance in obtaining mailing lists and sending blast emails to their members on request, but not more than 2 times a year, except with the approval of the president;
- Determined that the 2010 Annual Session will be held at the Airport Doubletree Hotel, Ontario, CA with a preference date of August 5 - 9, 2010;
- Scheduled the next board of directors meeting from 12 noon to 5 PM on June 9 and 9 AM to 5 PM on June 10, 2009. The Riddick Practicum is scheduled for June 6 - 9, 2009 at the Maritime Institute near Baltimore. There will be a basic level workshop, for the public, on June 5;
- Adopted the proposed budget for the 2009 Annual Session including the following registration fees: 60 day early registration is \$299; 30 day early registration, \$329; regular registration, \$349. The Annual Session to be held on July 30 – August 1, 2009 at the Wyndam Riverfront Hotel in New Orleans. The Board of Directors meeting will be on Tuesday, July 28th; with the Pre-session Institute for credentialed parliamentarians to be held on July 29,
- Determined that all substantive motions to be considered during a board meeting, with the exception of the post annual session board meeting, shall be submitted as a Request for Decision in advance of the meeting at which they are to be considered. Motions will be distributed to the full board with the final agenda;
- Granted Larry Cisar, CP, the “T” designation as a teacher of parliamentary procedure;
- Directed that specific requirements for posting on the AIP website be developed and publicized in *The Communicator*;
- Approved the appointment of the following new committee chairpersons: Website – Bobby Allen and Presidential Writing Award – Betty Green, CPP–T; and
- Directed that the term “interim” be deleted from all current and future designations and references to AIP component organizations such as chapters and regions. Further, the board found that the Region IV biennial meeting was properly called and that the officers elected at that meeting were properly elected; and that Region IV is to be commended for becoming active again. The treasurer will send a check to Region IV for member rebates, and include an explanation as to forfeiture of previous Region funds.

REGION VII MEETING IN PHOENIX

Region VII is pleased to announce that the Region VII Annual Meeting 2009 will be held jointly meeting with NAP District 8. The meeting will take place May 15 - 17, 2009 in Phoenix, AZ at the Embassy Suites Hotel North.

Friday night the desk will be open for check in and registration, with a hospitality suite reception from 7:30 – 10 PM. Saturday will be a full day of educational workshops from 9 AM – 4:30 PM, with dinner at 6:30 PM. Sunday the District 8 business meeting will commence at 9:00 a.m. with the Region VII meeting immediately following at approximately 10:45 AM.

Until April 24, the room rate is \$109.00, which includes a cooked to order breakfast and the Mangers Reception in the evening. The registration fee is \$84 plus \$25 for the AIP meeting. NAP will sponsor a Professional Qualifying Course and a Professional Development Course on the Sunday, Monday, and Tuesday following the meeting.

All AIP and NAP members are invited. The invitation and registration can be found on the NAP website and the Region VII website. Or, for more information email or call Jim Stewart at jhstew@earthlink.net or 818 892-9478.

James Stewart
Region VII Governor

New Orleans... Ready to Host 50th Annual Session

The Wyndham Riverfront Hotel is awaiting AIP's arrival for the 50th Annual Session. This year's session will feature several informative workshops, energetic speakers, and great networking opportunities. AIP will also be working through a full revision of its bylaws during the business session while also providing updates to the membership on the fantastic progress the organization has made this year.

The Wyndham is located in the historic Warehouse District, situated between Harrah's New Orleans Casino and the Ernest M. Morial Convention Center; within walking distance are the French Quarters, the Riverwalk and the Canal Place Shopping.

The hotel is 30 minutes from Louis Armstrong New Orleans International Airport serving all major airlines. Transportation options to and from the hotel include: Shuttle Service \$15 one way, \$28 roundtrip; Taxi \$28 one way. Greyhound Bus and Amtrak train are both located within one mile of the hotel. For hotel reservations, go to: www.wyndham.com/groupevents/mysrf_americaninstit/ma in.wnt

Wednesday will kick off at 9 AM with the Business Development Institute. This workshop is an "early-bird" session open only to credentialed parliamentarians. Scheduled instructors include Burke Balch, Nancy Sylvester, Gene Bierbaum, Rob James, and others. Registration for this optional pre-session is available now.

Wednesday evening will bring the Welcome Reception for all arriving members. Come and socialize with your fellow parliamentarians. Greet our first timers and catch up with the returning veterans.

Thursday is the beginning of an exciting and energized business session. A busy agenda will be faced by those present as decisions are made on the future direction of AIP. In addition, the education department has a number of workshops and panels planned that will provide every participant with a fresh view of our profession.

Friday night offers you a chance to venture out and tour beautiful New Orleans. Take a stroll down Bourbon Street, visit the casinos, or take a riverboat ride. There are many attractions for all tastes. The annual session will climax on Saturday night with the installation of the 2009 - 2010 officers at the banquet.

Make plans to attend all of these exciting events. Registration information can be found on the AIP website. Special discount rates have been approved for early registrants. Visit www/aiparl.org for details.

Sadie P. Boles
Annual Session Coordinator

Region IV Celebrates New Web Site

Vice-Governor and Webmaster Steve Anderson announces that Region IV has a new web site. He will be posting official reports, items of interest, links to other resources, and a member calendar. You can check it out at <http://sites.google.com/site/aipreg4/>.

CP and CPP Examination Information

Prospective examinees may order the 2009 CP examination packet from the AIP headquarters. The packet includes a form to designate a monitor and establish a definite date and time for the examination. Information on how to earn "service points" leading to qualification as a Certified Parliamentarian is also included. A pre-test, which is designed to ensure that each applicant has mastered certain basic concepts prior to taking the examination, is available in the AIP bookstore for a \$10 fee.

Exam packets are available from AIP Headquarters, 550M Ritchie Highway #271, Severna Park, MD 21146, by e-mail to parliamentaryprocedure.org, or by telephone call to 888-664-0428. Questions about accrediting procedures may be directed to M. Eugene Bierbaum, CPP-T, Accrediting Director. E-Mail: ebierbaum@juno.com

M. Eugene Bierbaum, CPP-T
Accrediting Director

**INTERESTED IN AN
AIP - T COURSE?
IN 2009
CONTACT MARIE WILSON, CPP
WILSONEM@IX.NETCOM.COM**

**Parliamentary Workshop – Peterborough, Ontario, 3-4
April, 2009**

Visit beautiful Peterborough, Ontario about 90 miles North East of Toronto for a great educational experience in parliamentary law. Last minute registrations are available. See the AIP website, www.aipparl.org, email Jim Lochrie at jim.lochrie@primus.ca, or call Jim at 416-286-2134.

Major elements of the program are:

- **The Council or Board Changes its Mind** - rescind, amend a previous decision, reconsider
- **Action, Accommodation, Accountability.** It will be argued that *Robert's Rules of Order Newly Revised* is good at finding majorities efficiently but less effective at facilitating good governance and oversight in modern staff-driven organizations.
- **The Terrible Twins – Point of Order and Appeal the Decision of the Chair.**
- **Amendments Made Easy.** Amendments are perfecting motions yet cause the most grief and confusion.
- **Abused Motions.** Lay on the table, calling the question, point of information and point of order
- **Tips for the Presiding Officer.** Techniques and tools for the presiding officer
- **Expert Panel of Professional Parliamentarians.** Come with questions on procedure and process

The program will also cover different parliamentary authorities, the Ontario Municipal Act, and have quizzes and prizes for the attendees to get competitive.

Speakers: James Jones, CPP-T, President of AIP (Chicago), Jim Lochrie, CPP-T, former president of AIP (Toronto), Peter Crabtree, CP, Treasurer Chapter 51 (Oakville, Ont.), Tom Urbaniak, Ph.D., Cape Breton University (Sydney, Nova Scotia), David Shapiro, CPP-T, Board of Directors, AIP (Berkeley), Michael John Ewart, Attorney (Peterborough), Dan Lynch, PRP, President, Ontario Association of Parliamentarians (Toronto)

The cost for the two days is \$205 (C\$249) and \$ 115 (C\$135) for one day. Breakfast and lunch are included. Accommodation is at the Holiday Inn Peterborough Waterfront. Call either **705-743-1144 (dial 1 for reservations)** or call **1-886-258-5181 (this is a toll free number directly to hotel reservations)**.

*Jim Lochrie, CPP-T
Workshop Coordinator*

**Congratulations on Reclassification
Larry Cisar, CP-T**

**REPORT OF THE BYLAWS COMMITTEE
ON REVISION**

The first meeting of the committee was by conference call on January 8, 2009. At this meeting, the members, after reviewing the bylaws article by article, subdivided the bylaws for each member in attendance to make proposals on a section of the bylaws for our next meeting. At that time, the committee expects to have a full discussion article by article.

The Committee continues to receive the comments of interested members for incorporation into the revision of the bylaws. Those comments are appreciated. Prior to a final report, the committee will circulate its draft report electronically. Members are encouraged to make comments at that time also.

At the direction of the president and the Board, upon completing a draft of the bylaws, the committee will review the standing rules, the board policies, the standing orders and the action plan for consistency with the proposed bylaws.

Please contact the chair of the committee at htmcf@ftc-i.net with any comments you wish to have considered at this time.

*Helen McFadden
Chair, Bylaws Committee*

SILENT GAVELS

Conway Stone Magee, MD Lake Charles, LA
Member since 1979

John J. McLaughlin Spokane, WA
Member since 2000

WELCOME NEW MEMBERS WHO JOINED NOVEMBER - FEBRUARY

Between November 2008 and February 1009 forty new members have joined AIP. Look below for those who might live near you and make a welcoming call, invite them to a chapter meeting or just to say "Welcome." See how you can help them, whatever their level of knowledge or interest, become involved in this organization. They'll be glad you did—and you will too!

Region 1

Alice Bartelt
6690 SW Dover St.
Portland, OR 97225

Leah Callahan
2185 Norwood St.
Eugene, OR 97401

Dragon London
P.O. Box 6003
Ketchikan, AK 99901

John Ray
915 West Galena St.
Butte, MT 59701

Region 2

Elizabeth Crawley
6060 Keller Dr.
Sun Prairie, WI 53590

Josés Guerrero Jr.
2126 Wisconsin Ave.
Berwyn, IL 60402

Barbara Ann Smith
29W468 Hawthorne Lane
Warrenville, IL 60555

Don Williams
407 Callan Ave, Apt 1W
Evanston, IL 60202

Region 3

Faith Fuller
28 Mountain St.
Duncannon, PA 17020

Dr. Fred Howard DMD
PO Box 842
Harlan, KY 40831

Mrs. Mildred Johnson
1931 Glenford Ct.
Reynoldsburg, OH 43068

Peter Korch III
PO Box 1338
N Cambria, PA 15714

Brenda Nichols
465 Emerald Ave.
Oshawa, ON L1J 1K3
Canada

Thomas Pitzen, Jr.
1235 Timberlake Tr.
Fort Wayne, IN 46804

Mark Stratton
12622 Broncos Dr.
Fishers, IN 46037

Region 4

Thomas Griffin
5701 Ashfield Rd.
Alexandria, VA 22315

David Hannan
PO Box 173
Pultneyville, NY 14538

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1501 Lakeside Dr.
Lynchburg, VA 24501

Tony Smith
1237 Wantagh Ave.
Wantagh, NY 11793

Beth Lee Spinner
12 Timber Tr.
Columbia, CT 06237

Debra Stevens
53 White Rock Rd.
Yarmouth Port, MA
02675

Rosalie Stroman
933 Quincy St. NW
Washington, DC 20011

Region 5

Carol Davis
1424 Niskey Lake Tr
Atlanta, GA 30331

Sara Drawdy
14 Claremore Ave.
Greenville, SC 29607

Colleen Duris
2413 SE 23rd St.
Ocala, FL 34471

Emma Faulk
3134 Dobbs Dr.
Montgomery, AL 36116

Rafael Pietri-Oms
Box 5610
Mayaguez, PR 00681

Stephen Sanders
329 21st. Ave. North
Ste. I
Nashville, TN 37203

Alphonse Taylor Jr.
789 Rosewood Pointe
Madison, MS 39110

Region 6

William Hayes
819 W. Oak St.
Denton, TX 76201

Krista Jones
2000 SE 15th Bldg. 200
Edmond, OK 73013

Reynae Langlois
63255 Chappepeck Ridge
Amite, LA 70422

Dr. James Mock
4508 Martin Dr.
Edmond, OK 73034

Patricia Simpson
1120 Corona St.
Denver, CO 80218

Patty Whitecotton
705 W. Forster Dr.
Mustang, OK 73064

Region 7

Judy Bock
4355 Renaissance Dr.
Apt 313
San Jose, CA 95134

Rae Chornenky, J.D.
301 E. Bethany Home Rd.
Suite A-209
Phoenix, AZ 85012

Kurtis Constantine
13714 Premier La.
Herriman, UT 84096

Robert Kraffen
7334 Holbrook Way
North Highlands, CA
95660

Marci Taylor
2881 Scott Blvd.
MS 2005
Santa Clara, CA 95050

Region 8

Eric Dobson
PSC 817 Box 47
FPO, Armed Forces Africa
09622-0047

David Price
42 Newry St.
Floreat, Western Australia,
6014

WELCOME TO AIP



**American Institute of Parliamentarians
Floyd M. Riddick Practicum
“The Meeting Cycle: Before, During and After”
June 5-9, 2009
Conference Center at the Maritime Institute (CCMIT)
Linthicum, MD (Near Baltimore-Washington International Airport)**

First Name	Last Name
Address	City
State	Zip
Telephone	Email
Emergency Contact	Contact Phone

(Please check all that apply)

CP CPP CP-T CPP-T RP PRP First Time Attendee

Cancellation Policy: All cancellation requests must be in writing. Cancellation requests received after 5/10/09 will be subject to a \$50 cancellation fee. No refunds will be given for cancellations after 5/10/09. All fees shall be paid in U.S. Currency.

Registration fees (*Includes instruction, materials, lunch*)

	Before 5/10	After 5/10
• AIP member	\$495.	\$595.
• Non member	\$595.	\$695.
• Public session*	\$135.	\$135.

**This is a separate session for the general public on “How to Lead a Great Meeting” on Friday, June 5 10:00 - 3:00, sponsored by A Great Meeting, Inc. Lunch is included. All are welcome.*

Total Payment _____

Method of payment: Check/Money order American Express Discover Master Card Visa
(circle one) *Please do not send cash through the mail.*

Credit Card Number: _____ Expiration: _____

Signature _____

Register online at www.aipparl.org	Send form to: American Institute of Parliamentarians 550M Ritchie Highway, #271 Severna Park, MD 21146 888-664-0428
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*Lodging is not included in registration fees.
Arrangements can be made for lodging at CCMIT or other area hotels.*

CCMIT	<i>Toll free reservation number:</i>	\$140. per night single
692 Maritime Boulevard	866-900-3517	\$195. per night double
Linthicum Heights, MD 21090	reservations@ccmit.org	
www.ccmit.org		

Above rates also subject to taxes. Rates include full breakfast and dinner daily, use of recreational facilities including indoor pool, fitness center and game room, complimentary parking, and complimentary shuttle to/from BWI and Amtrak station.